



AGENDA

Regular Meeting of Council of the City of Kenora

**Tuesday, July 19, 2016
12:00 p.m.
City Hall Council Chambers**

1. Call to Order

2. Blessing – Councillor Reynard

3. Public Information Notices

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at today's meeting:

- Council intends to close a portion of Second Street South on Saturday, September 3rd between the hours of 7 a.m. and 5 p.m. for an event
- Amend the 2016 Operating & Capital Budget to apply the Hurst eDraulic funds of \$15,000.00 to the current amount of \$20,000.00 for purchase of Personal Protective Equipment (PPE) and Bunker Suits for a total amount of \$35,000.00
- Amend the 2016 Operating & Capital Budget to withdraw funds from the Fleet Reserve in the amount of \$49,764.31, plus applicable taxes, to offset the cost of grader 871 transmission replacement
- Amend the 2016 Operating & Capital Budget to withdraw funds from the Parkade Reserve in the amount of \$7,600.00, plus applicable taxes, to offset the cost of repairs to the parkade

4. Declaration of Pecuniary Interest and the General Nature Thereof

The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

- i) On today's agenda or from a previous meeting;
- ii) From a meeting at which a Member was not in Attendance

5. Confirmation of Previous Council Minutes

- June 14, 2016

6. Presentations/Deputations

Approximately five (5) minutes per person/group.

7. Additions to Agenda (urgent only)

- Event Centre Discussion/Direction

8. Appointments

- No appointments

9. Reports from Committee of the Whole

9.1 Corporate Services & Strategic Initiatives

- Municipal Energy Plan
- Request for Amendment to Taxi Licensing Bylaw #13-2013
- Second Street Road Closure

9.2 Fire & Emergency Services

- Budget Amendment – Bunker Gear & PPE

9.3 Operations & Infrastructure

- Budget Amendment – Grader 871 Repairs
- Budget Amendment – Parkade Repairs

9.4 Community & Development Services

- No Items from Committee of the Whole

10. Housekeeping Resolutions

- Delegation of Authority for Merger Agreements
- All Nations Hospital Support
- Anicinabe Park Stage Fundraising
- City Planner Appointment
- Emergency Shelter Fundraising Event Donation
- Harbourfest Fireworks donations
- City Hall Windows Project Heritage Requirement
- Museum Annex Project Heritage Requirement
- Various Committee Minutes
- Water & Wastewater System Monthly Summary – May 2016
- Kenora Fire Second Quarter Report
- Requesting Support to Medical Calls

11. Tenders

- 2016 Screened Winter Sand

12. By-laws

Council will give three readings to the following by-laws: -

- Confirmatory
- Budget Amendment – Bunker Gear & PPE
- Budget Amendment – Grader 871 Repairs

- Budget Amendment – Parkade Repairs
- Delegation of Authority – Merger Agreements
- City Planner Appointment

13. Notices of Motion

14. Proclamations

15. Announcements (non-action)

16. Adjournment to a Closed Meeting:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is given for Council to move into a Closed Session to discuss items pertaining to the following: -

- i) **Proposed or Pending Acquisition or Disposition of Land (1 matter)**
- ii) **Education & Training Members of Council (2 matters)**

Information on Voting by Mayor & Council under The Municipal Act, 2001

243. Except as otherwise provided, **every member** of a council shall have **one** vote;

245. Any question on which there is a **tie vote shall be deemed to be lost**, except where otherwise provided by any Act;

246. (1) If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

(2) A **failure to vote** under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be **deemed to be a negative vote**.



Housekeeping Reports
NOT attached to
Committee of the
Whole Agenda



June 28, 2016

Housekeeping Council Briefing (Direct to Council – does not appear at COW)

Report Title: Delegation of Authority to Execute Merger Agreements

Background Information:

On April 19th, 2016, Council delegated authority to the City Planner to enter into merger agreements, in circumstances where the Kenora Planning Advisory Committee has made the agreement a condition of approval.

In order to ensure that there is always a staff member, with delegated authority, available to the public and law offices, it would be a best practice to have a minimum of two members of the staff with the authority to execute an agreement on behalf of the City. Therefore it is recommended that authority is also delegated to the Community and Development Services Manager.

History of Merger Agreements:

Prior to 2011, the Registrar of Land Titles would register lands, under Section 118 of the Land Titles Act, so that multiple pieces of property had to be dealt with as a whole i.e. they could not be conveyed separately. An example of when this tool might be used was if there was a sliver of land that provided access to a water body, across the road from the subject property but owned by the same property owner. In order to ensure that there was always access to that waterbody, the lands would be "tied" under Section 118.

In 2011, the Registrar notified law offices, MMAH, municipalities (when they were ready to register lands) that this practice was no longer acceptable as it meant that Land Titles was enforcing the Planning Act. Although this is very debatable, alternate methods had to be found. A merger agreement has been deemed, by the Municipal Solicitor (and accepted by the Registrar) to be an acceptable alternative. The crux of the agreement is this clause:

3. That the lands described in Schedules "A" and "B" shall be conveyed, encumbered, dealt with and disposed of together and deemed for the purposes of the Planning Act to be one lot or parcel of land.

The agreement is between the municipality and the landowner, and is registered on title. It therefore encumbers the property. The City Planner is currently the only signing authority, beyond Council, authorized to sign the agreement. Because the agreements are a condition of approval of (generally) consent, there are time lines which must be met. These timelines usually do not coincide with Council meetings etc. and it would be more efficient to have to signing authorities for this type of agreement, delegated to two staff members.

Budget: N/A - Registration costs are borne by the Developer

Communication Plan/Notice By-law Requirements: Law Offices

Resolution for Council:

That Council gives three readings to a bylaw to delegate authority to the City Planner and Community & Development Services Manager to execute merger agreements on behalf of the City of Kenora; and further

That By-law Number 32-2016 be hereby repealed.

Briefing By: Devon McCloskey, City Planner
Bylaw Required: Yes



July 13, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title: All Nations Hospital and Kenora Area Health Care Working Group Objectives

Background Information:

The Kenora Area Community Health Committee in support with the Kenora Chiefs Advisory Inc, Town of Sioux Narrows Nestor Falls and Kenora District Services Board propose the following resolution of an All Nations Hospital and Kenora Area Health Care Working Group objectives.

The Kenora Area Health Care Working Group, a volunteer body of physicians and community leaders, has been created by municipalities and the Kenora Chiefs Advisory to move forward the All Nations Hospital, physician recruitment, patient referral and guiding the implementation of "Patients First", an Ontario Ministry of Health and Long-Term Care priority.

The Kenora Chiefs Advisory (Chiefs) and the surrounding municipalities (Mayors) would like members of the working group to meet with the Ministry of Indigenous Relations & Reconciliation along with the Ministry of Health's senior staff to brief the Ministries on our integrated health care Initiatives, goals and health care challenges for Kenora and surrounding communities.

This meeting would provide an overview for the Minister's staff so they can brief and prepare the Ministers for an anticipated future meeting with the Kenora Chiefs Advisory Chiefs and the surrounding Municipalities Mayors, meeting to take place in Kenora.

This resolution is in support of this position.

Resolution for Council:

Whereas the Kenora Chiefs Advisory First Nations consists of (8) independent First Nations; and

Whereas the Kenora Chiefs Advisory are mandated by their First Nation members to carry out initiatives and processes in the best interests of the Anishinaabeg; and

Whereas the Kenora Chiefs Advisory Chiefs adhere to all inherent and Treaty rights as identified in the Treaty #3 agreement between the Crown in right of Canada and the Anishnaabeg of the Treaty #3 territory duly signed on October 3, 1873 at the Northwest Angle; and

Whereas the City of Kenora, Town of Sioux Narrows – Nestor Falls and Kenora District Service Board are municipalities providing local government to their communities; and

Whereas quality health care at a level commensurate with other jurisdictions in Ontario is a top priority for both First Nations and Municipalities; and

Whereas the Lake of the Woods District Hospital is nearly one century old in some of its wings and is at the end of its economic life; and

Whereas recruitment and retention of physicians, nurse practitioners and other health services providers are essential to providing health services near home; and

Whereas access to nearby specialist care in Manitoba and local physician ability to refer patients to Manitoba specialists is critical to quality health care on a timely basis; and

Whereas Kenora area physicians and the Lake of the Woods Hospital provide health services to over 25,000 seasonal residents and a growing number of tourists;

Therefore Be It Resolved the Kenora Chiefs Advisory, the City Council of Kenora, the Town of Sioux Narrows Nestor Falls and the Kenora District Service Board agree to and support the following:

1. We recognize that Kenora Area Health Care Working Group is the advisory body to our governments and will lead on certain key issues in the area of health care;
2. An All Nations Hospital is needed to replace the ageing Lake of the Woods District Hospital;
3. First Nations in the Kenora Area need an integrated system of health care services from home to hospital which reflects geography, access and community needs;
4. The Kenora Area Health Care Working Group is leading a Physician Recruitment Strategy supported by First Nations and communities;
5. The Kenora Area Health Care Working Group will support our political endeavours in working with Ontario to improve patient referral by Kenora area physicians to Manitoba medical specialists and medical facilities;
6. The Kenora Area Health Care Working Group will work with local health physicians and health care institutions to address payment anomalies in the Ontario payment system which hinders establishment of a walk-in clinic;
7. The political leadership of Kenora Chiefs Advisory, the City of Kenora, Township of Sioux Narrows – Nestor Falls and Kenora District Service Board will seek meetings with the Minister of Health and Long-Term Care as well as the Minister of Indigenous Relations to advance the objectives to set out above;
8. The political leadership of Kenora Chiefs Advisory, the City of Kenora, Town of Sioux Narrows – Nestor Falls and Kenora District Service Board recognize the need for an agreement with the Province of Ontario to effect improvements as set out in the resolution above.

Budget: None

Communication Plan/Notice By-law Requirements: Minister of Health and Long Term Care, Township of Sioux Narrows-Nestor Falls, Kenora District Services Board, Minister of Indigenous Relations

Strategic Plan or Other Guiding Document:

2-4 The City will act as the catalyst for continuous improvements to the public realm

Briefing By: Heather Kasprick, City Clerk

Bylaw Required: No



July 9, 2016

City Council Committee Report

To: Mayor and Council

Fr: Lauren D'Argis, Corporate Services Manager

Re: Fundraising for the Anicinabe Stage

Recommendation:

That Council hereby authorizes the issuance of tax receipts for any donation of \$100 or greater made payable to the City of Kenora from July 19, 2016 to September 1, 2017, unless otherwise specified, to be used specifically towards the construction of the Anicinabe Stage.

Background:

In October 2015, the Council of the City of Kenora donated \$15,000 and authorized the Mayor and Clerk to execute a Memorandum of Understanding (attached) for the construction of a stage at Anicinabe Park to be included in the City's assets. The use of the City's Charitable Status to issue receipts will help encourage the fundraising efforts to complete the stage.

So far, Green Adventures has been able to raise material and sponsorships by reaching out to community members in return for advertising. Q104 offered radio ads and Weyerhaeuser provided some material. Oak Wood Roofing expected to do the roof. A major sponsor, Shawn Bailey, of Boreal Design, has provided the design (renderings follow this report). KHA has donated \$5,000. The Community Foundation has donated \$3,500 towards the project as well.

There is a plan to use a 'gofundme' campaign. The City will not provide its bank account for this but will provide charitable receipts per this recommendation.

Budget: There is no budget impact anticipated from this report.

Communication Plan/Notice By-law Requirements: Scott Green and Randy Jackson, representing Green Adventures.

Strategic Plan:

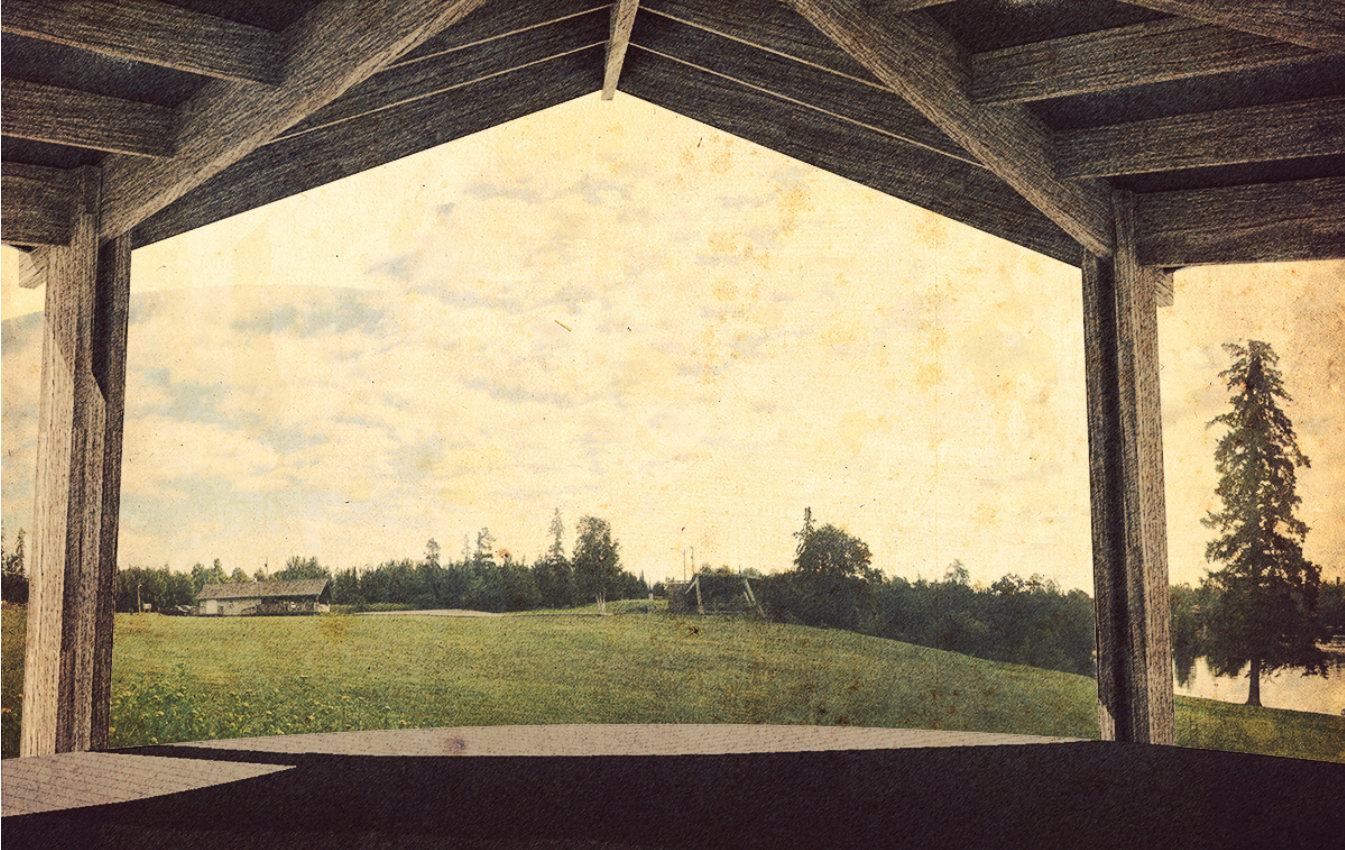
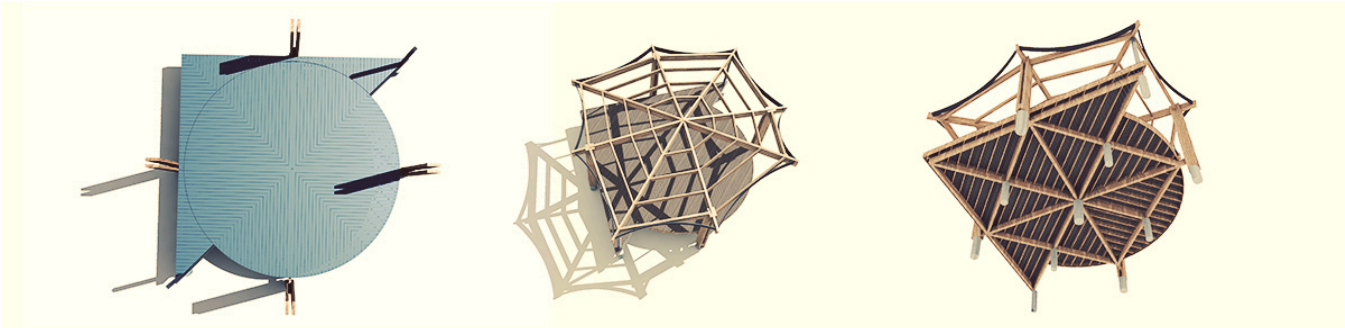
1-9 The City will promote Kenora as a 365-day lifestyle destination

1-10 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbours.

1-12 The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination

2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.

Renderings of Anicinabe Stage as provided by Shawn Baily of Boreal Designs:







June 28, 2016

**Housekeeping
Council Briefing**
(direct to Council – does not appear at COW)

Agenda Item Title: City Planner Appointment

Background Information:

Devon McCloskey started as the new City Planner on May 30, 2016 and has not yet been appointed by bylaw to the position of City Planner. This is a housekeeping matter to adopt the bylaw and repeal the former Planner appointment of Jeff Port and appointment of Tara Rickaby as Planning Administrator.

Resolution for Council:

That Council gives three readings to a bylaw to appoint Devon McCloskey as the City Planner effective June 1, 2016; and further

That bylaw number 32-2001 and 103-2002 be hereby repealed

Briefing By: Heather Kasprick, City Clerk

Bylaw Required: Yes



July 13, 2016

City Council Committee Report

To: Mayor & Council

Fr: Heather Kasprick, City Clerk

Re: Emergency Shelter Fundraising Event

Recommendation:

That Council hereby authorizes the waiving of fees for the Whitecap Pavilion rental in the amount of \$420 for a benefit concert being held on August 27, 2016 where all proceeds raised at the event will be donated to the Emergency Shelter; and further

That Council authorizes the donation from Council discretionary donations.

Background:

Joe and Vicki Barnes approached Patti Fairfield from the Ne-Chee Friendship Centre about hosting a benefit concert that would see a Christian Country band from Saskatchewan (Prairie Joe) play under the Whitecap Pavillion on August 27th. The event will be alcohol free and will be from 6:00 to 9:00 p.m. and the Barnes' family paid for the band out of their own pocket for this event.

The Ne-Chee Friendship Centre is requesting Council to waive the rental fee for the event as part of the City's support in running of the temporary Emergency Shelter.

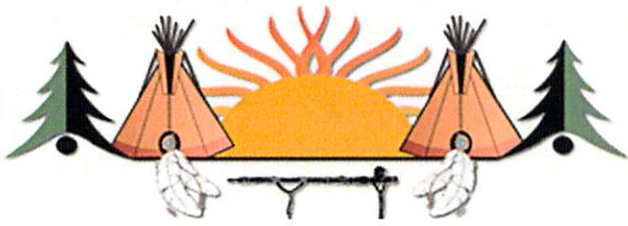
The Ne-Chee Friendship Centre did approach the Kenora BIZ about accessing their free tent rental, however, they have indicated that they have already used their free rental this year.

Budget: \$420 to be funded through Council's discretionary donation budget line

Communication Plan/Notice By-law Requirements: None

Strategic Plan or other Guiding Document:

2-4 The City will act as the catalyst for continuous improvements to the public realm



Ne-Chee Friendship Centre

Box 241, 1301 Railway Street

Kenora, Ontario P9N 3X3

Tel: (807) 468-5440

Fax: (807) 468-5340

Email: reception@nechee.org

July 12, 2016

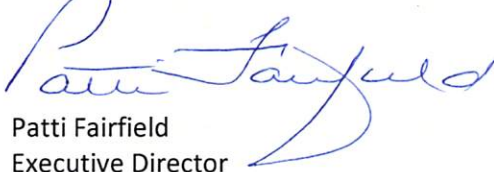
City Council
City of Kenora
1 Main Street, Kenora ON
P9N 3X2

Dear City Council,

We have tentatively booked the White Cap Pavilion for August 27, 2016. The event taking place is a benefit concert (Christian Country Band, from Saskatchewan, called Prairie Joe) where admission will be by donation of any amount with 100% of the proceeds going towards the Emergency Shelter. The event will be alcohol free and be from 6:00 to 9:00 p.m. I would like to make note that Joe Barnes and his wife Vicki approached me about doing this and they are paying for the band out of their own pocket.

We are requesting the waiving of the rental fee and KAR fees for the event as part of your support in the running of the Temporary Emergency Shelter.

Sincerely,


Patti Fairfield
Executive Director



July 7, 2016

**City Council
Committee Report**

TO: Mayor and Council

FR: Heather Gropp, Tourism Development Officer

RE: Issuance of Charitable Tax Receipts for Harbourfest Fireworks

Recommendation:

THAT Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$100 or greater made to the City of Kenora between January 1, 2016 and August 31, 2016 to be used specifically towards the 2016 25th Anniversary Harbourfest fireworks display; and

THAT the City will pay the invoice(s) for the actual purchase of fireworks, including any specifically related expenditures, direct to the appropriate supplier(s) for the 2016 fireworks display to a maximum of the actual donation amounts received; and

THAT the issuance of tax receipts for donations for fireworks be restricted specifically to the 2016 fireworks display in recognition of the tourism impact the event has to the City of Kenora; and further

Background:

The City of Kenora has acted in this regard for the Harbourfest Committee for the past 6 years (since 2010).

Harbourfest is Kenora's biggest event and has, in its own right, become an attraction for visitors. Many visitors to our community plan their vacation specifically to coincide with the festival. This year Harbourfest is celebrating its 25th anniversary. Harbourfest is one of the busiest weekends of the year as a result of the number of visitors it attracts. This event is a key example of an event that aligns with the Tourism strategy of using Events to increase the number of visitors to the community.

A major component of the Harbourfest Festival is the spectacular fireworks display which takes place on the Saturday night on the Harbourfront. In order for this component to take place, Harbourfest relies on monetary donations from private citizens and corporations. It is the belief of the Harbourfest committee that businesses owners, members of the community and summer residents would be more apt to contribute if they could receive a tax receipt.

In the past, the City has received requests from organizations looking for the issuance of donation receipts to aid them in their fundraising efforts. In 2004, the City did some further investigations into its ability to issue donation receipts, particularly where the organization was outside of the control of the City, and was not considered to be part of the City. Specifically, we were advised that "a municipality would not be entitled to issue

a receipt for the donation where it was merely acting as a conduit for the organization receiving the gift". Further, under the guidelines for official donation receipts, "a charity ... must not issue receipts for funds that it will not itself be responsible for spending".

The City has on occasion, however, worked with external non-registered organizations to provide this type of assistance, including the partnership between the Kenora Golf and Country Club and the City to issue donation receipts for donations received for course improvements authorized by Council, ultimately enhancing summer tourism to the Kenora area. It is important that the City be able to justify the collection of donations and therefore the issuance of receipts through showing sufficient benefit to the City. Again, this is the 6th year with this arrangement between Harbourfest and The City of Kenora.

An argument can be made that this event is directly correlated to the City's Tourism Strategy and the role the City's tourism department will play in attracting visitors to Kenora and the Lake of the Woods region. As has been done in the past under these circumstances, the City would not release any donation funds received until expenditures are substantiated through invoices.

Impact to Budget:

NA

Communication Plan/Notice By-law Requirements:

Clerk/Treasurer/Tourism Development Officer/ Harbourfest Committee

Strategic Plan:

Goal #1: Develop Our Economy

The City will promote Kenora as a 365-day lifestyle destination.

The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination.



June 23, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title: Capital Repair to City of Kenora's - City Hall Window Replacement

Background Information:

The 2016 capital budget approved by council includes a project to replace windows at City Hall. City Hall is a designated heritage building and therefore requires approval from the City of Kenora Heritage Committee (HK), City Council and Ontario Heritage Trust prior to proceeding to tender and construction.

The following approval is requested:

Council approve the tendering and construction of Window Replacement at City Hall as approved by the City of Kenora Heritage Committee and in accordance with section 33 of the Ontario Heritage Act

Resolution for Council:

That Council of the City of Kenora hereby approves proceeding with the Window Replacement project at the Municipal Heritage designated City Facility "City Hall" as reviewed and approved by the City of Kenora Heritage Committee and as applied for with an alteration request application to the Ontario Heritage Trust, and once all approvals are obtained that the project proceeds to tender and construction.

Briefing By: James Tkachyk, Parks & Facilities Division Lead

Bylaw Required: N/A



June 23, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title:

Capital Repair to Museum Annex for Exterior Envelope Repairs

Background Information:

The 2016 capital budget approved by council includes a project to complete exterior work on the Museum Annex Roof. The initial project was to replace the slate roof but it has been determined that very few of the slate tiles require replacement and that deteriorating exterior brick and gutters on the front porch is where the funds need to be directed to. The Museum Annex is a municipal designated heritage building and therefore approval from City of Kenora Heritage Committee (HK), and City Council is required prior to proceeding to tender and construction.

The following approval is requested:

Council approve the tendering and construction of Building Envelope Repairs to the museum Annex as approved by the City of Kenora Heritage Committee and in accordance with section 33 of the Ontario Heritage Act.

Resolution for Council:

That Council of the City of Kenora hereby approve proceeding with the Envelope Repairs at the municipal Heritage designated City Facility "Museum Annex" as reviewed and approved by the City of Kenora Heritage Committee, and once all approvals are obtained that the project proceeds to tender and construction.

Briefing By: James Tkachyk

Bylaw Required: N/A



June 28, 2016

Housekeeping Council Briefing (direct to Council – does not appear at COW)

Agenda Item Title:

Receipt and Approval of Various Committee Minutes

Background Information:

This static monthly report is for the purpose of Council approving and/or receiving various Committee Minutes. Those being approved are the Committees of Council which Council should be approving the actions of those Committees and does so in the form of a by-law under the Confirmatory By-law.

The Minutes being received are typically from local Boards or Corporations for information only (and cannot be 'approved' by Council).

The various Minutes will appear under separate cover as an attachment on SharePoint to this report.

Resolution for Council:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- June 1 – Kenora Public Library Board
- June 15 – Heritage Kenora Committee
- June 23 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- May 5 – District of Kenora Home for the Aged Board of Management
- May 19 – Kenora District Services Board
- May 31 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

Briefing By: Heather Lajeunesse, Deputy Clerk

Bylaw Required: No



June 23, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title: 2016 Water & Wastewater Systems Monthly Summary Report - May

Background Information:

The Water and Wastewater Department will be providing Council with Water and Wastewater Systems Summary Reports, on a monthly basis.

The purpose of the Report is to provide Council with an understanding on how the water and wastewater systems they own and operate are maintained. Data will be collected at the end of each month and presented to Council for acceptance, see attached.

The Operations & Infrastructure Department recommends that Council accept the 2016 Water and Wastewater Systems Monthly Summary Report for May.

Resolution for Council:

That Council of the City of Kenora hereby accepts the May 2016 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

Briefing By: Jeff Hawley, A/Operations & Infrastructure Manager

Bylaw Required: No

CITY OF KENORA

**Monthly Summary Report
Water & Wastewater Systems**

May 2016

Prepared by: Biman Paudel, Water & Wastewater Division Lead
Ryan Peterson, ORO, Water Treatment Plant
Gord St. Denis, ORO, Wastewater Treatment Plant

1.0 Introduction

This report contains the major maintenance activities and operational events that occurred during the month of May 2016 at the Kenora Area Water Treatment Plant, Kenora Wastewater Treatment Plant, Water Distribution System and Wastewater Collection System. This information report has been prepared for Council to better understand how the systems they own and operate are maintained on a monthly basis.

2.0 Water Treatment Plant

2.1 Monthly Flow and Operating Data – See Schedule “A”

2.2 Weekly Bacteriological Samples

1 Raw, 1 Treated and 6 Distribution for a total of eight (8) samples are taken on a weekly basis.

Sampling was conducted on the following dates:

- May 2nd
- May 9th
- May 16th
- May 24th
- May 30th

All samples tested were within the allowable parameters.

2.3 Maintenance

- Installed new polymer mixing tank.
- Preventative Maintenance kits installed in Post and Trim chlorinators.
- Removed pump #2 from Pine Portage Booster for servicing.
- Replaced door switch at Norman Booster.

2.4 Training

All operators attended the ½ day Performance Management training course put on by Bruce Graham.

2.5 Water Quality Complaints

There was one (1) water quality complaint in May. A business located in the Bannister Center complained of dirty water in toilets and sinks. The problem was isolated to certain areas of the building which pointed towards an internal plumbing issue. It was suggested that a plumbing contractor be contacted. After the water had cleared, a bacteriological sample and chlorine residual were taken at the location during our routine sampling.

2.6 Other Information

- Distribution system chlorine levels were sampled at three locations weekly throughout the month in addition to the chlorine levels being sampled along with regular weekly bacteriological samples.

3.0 Water Distribution System and Wastewater Collection System

3.1 Maintenance

3.1.1. Water Distribution

- May 2 - Dug and repaired water service at: 512 Sixth Avenue South.
- May 3 - Dug and repaired water service at: 234 Third Street North.
- May 4 - Dug and repaired water service at: 332 First Street North.
- May 6 - Dug and repaired watermain break at: 1215 Ninth Street North.
- May 9 - Dug and repaired broken watermain at: Anicinabe Park.
- May 17 - Dug and replaced curb box at: 6 Shauna Crescent.
- May 18 - Dug and repaired water service at: 423 Fifth Street North.
- May 19 - Dug and repaired water service at: 602 Third Street North.
- May 24 - Raised fire hydrant at: 1422 Ontario Street.
- Installed new meter at: Truss Joist.
- May 25 - Dug and installed new service line at: 321 First Street South (Blue Heron).
- May 30 - Dug and raised curb stop at: 30 Rupert Road.

3.1.2. Wastewater Collection

- May 2 - Televised sewer main at: Matheson Street between Second Street North
and Third Street North.
- Rodded plugged sewer at: 1230 Minto Avenue.

- Rodded plugged sewer at: 210 Matheson Street North.
- Rodded plugged sewer at: 233 Third Street North.
- May 4 - Televised and rodded sewer at: 1245 Valley Drive.
 - Televised sewer at: 1003 Valley Drive.
- May 5 - Televised sewer main at: 1100 Block of Ninth Street North.
- May 6 - Rodded plugged sewer at: 1025 Park Street.
- May 9 - Rodded plugged sewer at: 514 Sixth Avenue South.
 - Rodded plugged sewer at: 505 Third Avenue South.
- May 10 - Televised sewer at: 401 Fourth Avenue South.
- May 11 - Replaced grinder pump at: 9 Minnesota Street.
- May 16 - Rodded plugged sewer at: 512 Third Street South.
 - Replaced grinder pump at: 366 Rabbit Lake Road.
- May 24 - Rodded plugged sewer at: 604 Eighteenth Avenue North.
 - Rodded plugged sewer at: 539 Second Street South.
- May 31 - Rodded plugged sewer at: 513 Third Avenue South.

3.1.3. Water Thaws:

	May 2015	May 2016
City	0	0
Private	0	0

3.2 Training

- May 2-4 – All the staff attended ½ day training on performance management in different sessions.

3.3 Water Quality Complaints

There was one (1) customer complaint reported to the Water Treatment Plant for the month of May.

- The complaint was related to a water clarity issue, at a business, which was determined to be an internal plumbing issue. For further detail see Item 2.5.

3.4 Boil Water Advisory(s) - 2016

Date and Location:

- May 6th - Ten residents on Ninth Street North.
- May 9th - Three residents on Mikado Avenue.
 - One on Dowsett Street.
- May 11th - All residents on Coney Island.
- May 20th - One at 1000 Jones Road (Weyerhaeuser).

3.5 Other Information

All City summer services are on.

4.0 Wastewater Treatment Plant

4.1 Monthly Flows & Operating Data – See Schedule “B”

4.2 Weekly Bacteriological Samples

- 4.2.1. Complete Analyses of Raw Sewage, Treated Effluent and Activated Sludge sent out May 25th, 2016 - Results: (also Sludge Cake Metal Analysis).
- a. Total BOD (biological oxygen demand) Raw Sewage: 133 [mg/L]
 - b. Total BOD Final Effluent: 3.9 [mg/L] - limit is 25 [mg/L].
 - c. Total Suspended Solids Raw Sewage: 167 [mg/ L]
 - d. Total Suspended Solids Final Effluent: 2.0 [mg/ L] - limit is 25 [mg/L]
- 4.2.2. Weekly Final Effluent Bacti Samples sent to ALS Laboratory on May 4, 11, 18, 25, 2016 - Results: Organisms/100 ml
- a. Geometric Means from samples in May: 13.7 organisms/100mL.
 - b. Geometric Means Limit as per Certificate of Approval is 200 organisms/100 mL.

In summary, raw sewage enters the plant with a bacti count of approximately 3 million organisms/100 mL and leaves the plant with a geometric mean of 13.7 organisms/100 mL, which is well within the limit of 200 organisms/mL. Plant reduction of BOD is 99% and the Plant reduction of suspended solids is 99%.

4.3 Maintenance

- 4.3.1. Sludge Press maintenance.
- 4.3.2. Replace exhaust fan motor - 500 building.
- 4.3.3. UV Maintenance.
- 4.3.4. UV Generator –new venting and outside fuel fill location.
- 4.3.5 Installed new sump pump electrical manhole.
- 4.3.6 Cleaned sand extractor and collecting mechanism.
- 4.3.7 Hauled 10 m³ of influent sand [grit removal].
- 4.3.8 Changed light bulbs - 400 building.
- 4.3.9 Changed both bearings on north exhaust fan - 500 building.
- 4.3.10 Cleaned 4 re-aeration valve chambers.
- 4.3.11 Cleaned clarifier weir chambers .

4.4 Training

4.4.1. Health and Safety Policy reviewed with staff.

4.5 Other Information

May 11th, 2016 - Workplace Health & Safety inspection completed.



June 27, 2016

Housekeeping Council Briefing

Agenda Item Title: 2016 Fire and Emergency Services 2nd Quarter Summary

Background Information:

The City of Kenora Fire and Emergency Services (CKFES) will provide Council with a summary of fire department operations, on a quarterly basis.

The purpose of the report is to provide Council with an understanding of the emergency responses, inspection activities, and fire prevention and educational programs undertaken by the CKFES personnel.

Period: April 1st to June 30, 2016.

Emergency Responses

In 2015 fire personnel responded to a total of 483 emergency calls. During the 2nd Quarter of 2016, CKFES responded to a total of 59 emergency responses. To date CKFES has responded to 210 emergency calls compared to 197 emergency calls over the same period in 2015. During the 2nd Quarter fire personnel responded to emergency responses as follows:

1. Fire Related: 22 calls including I Level Weyerhaeuser mill, the Kenora Jail and 13 grass/forest fire responses.
2. Fire Alarm, Smoke Alarm or Carbon Monoxide Detector Related: 24
3. Emergency Medical Response: 14
4. Police Assistance: 2
5. Water Ice Rescue: 0
6. Elevator Rescue: 1
7. Burning Complaints: 15 incidents, 7 were relation to the Fire Ban.
8. Motor Vehicle Collisions: 5 incidents on area highways, resulting in \$4,725.00 cost recovery through the Ministry of Transportation (MTO) Highway Invoicing Program during this quarter. To date a total of \$8,325.00 has been recovered through the MTO program.
9. Other: 10 calls including one gasoline leak and two natural gas leaks.

First Nations Emergency Response Agreements

The CKFES responded to three emergency calls during this quarter. To date \$2,250.00 has been invoiced to our agreement holders for emergency services provided.

Fire Inspections

The CKFES continues to be proactive in administering the Ontario Fire Code through our Fire Inspection Program, completing 16 fire code inspections. Currently three remain open and CKFES are working closely with building owners in becoming compliant to the Ontario Fire Code.

Vulnerable Occupancy Program

In Ontario, owners of a care homes, care and treatment homes and retirement homes are legislated to update their Fire Safety Plan and, prepare and perform annual fire drill scenarios. These fire drills must be preapproved and monitored by the Chief Fire Official.

The City of Kenora has four homes that meet these requirements and the CKFES works closely with them to ensure they meet their annual legislated requirements.

During this quarter plan approvals and fire drills have been completed and performed on Hennessey Terrace Care Home and Lake of the Woods District Hospital. All legislated vulnerable occupancy fire plans and fire drills have been completed for 2016.

Fire Prevention and Life Safety Education Program

The City of Kenora Fire and Emergency Services provides fire prevention and life safety education program to our City partners through the distribution of Fire Safety pamphlets, school and adult education programs, reviewing and approving Fire Safety Plans and working closely with local media in delivering timely fire safety messaging.

During this period fire personnel have completed the following:

1. Fire Safety Plan Approvals: 15
2. School Presentations: 4 school tours of Station 1, attending were Valley View, St. Marguerite Bourgeois and Evergreen Schools.
3. Fire Extinguisher Program: Shaw Cable demonstration and TransCanada Corporation
4. Media: Emergency Preparedness Forest Fire Smart, Welcome Back Summer Residence - Q104 radio advertisements and interviews. Communications: Fire Ban City if Kenora, Flying Lanterns Safety.
5. Alarmed For Life Program – Valley Drive Area

Training

1. Pumper Operations
2. Wildfire and Wajax Pumps
3. Ladders and Ventilation
4. Search and Rescue Operations
5. Ventilation
6. Public and Fire Life Safety Educator – Level 1 (5 Career staff, Dryden Ontario)
7. Basic Emergency Management Instructor - Fire Chief
8. Firefighter Module A Fire Training for 9 new Kenora recruits, 4 Minaki and 3 McKenzie Clearwater firefighters.

Other

1. Finalizing the training of 9 new volunteer fire fighters.
2. Monthly Chief Fire Officer Meetings
3. Monthly Health and Safety Meetings
4. COOP Student, Jeff Dugauy from Beaver Brae High School
5. New BullEx Bullseye Digital Fire Extinguisher training system – a digital fire screen with laser and water based fire extinguisher. This system can be used indoors or outdoors and will expand our fire extinguisher training program to a year round program.

6. Purchase of new bunker suits to replace old worn and expired bunker suits.

The CKFES continues to work closely with our internal and external partners in delivering a comprehensive fire prevention, inspection and emergency response program.

Resolution for Council:

That Council hereby accepts the 2016 Second Quarterly Summary Report from the Kenora Fire and Emergency Services Department for the period of April 1 to June 30, 2016.

Briefing By: Todd Skene, Fire & Emergency Services Manager

Bylaw Required: No



June 28, 2016

Housekeeping Council Briefing

Agenda Item Title: Requesting Support with Regards to Responding to Medical Calls

Background Information: The Township of North Frotenac and the Township of Addington Highlands, is requesting support from municipalities in seeking financial assistance from the Ontario government for municipal fire departments that respond to emergency medical calls when ambulance services are delayed or not available.

Resolution for Council:

Whereas the above municipalities have seen significant increases in emergency medical assistance calls and are asking for support in their efforts to solicit the Ontario government for financial assistance to offset the rising operating costs for their fire departments; and

Whereas in the City of Kenora Fire and Emergency Services (CKFES), as part of their core services, provides Medical Emergency Response (EMR) through an Agreement with the Kenora District Services Board; and

Whereas these core services include medical acts such as defibrillation, standard first aid and CPR when ambulances are delayed or unavailable for deployment; and

Whereas the CKFES in 2014, 11 % of calls were medical emergencies, in 2015, 12% of calls were medical emergencies and to date, in 2016, 10% of calls have been medical emergencies; and

Whereas the City of Kenora provides this services at no cost to the Kenora District Services Board including wages and overtime; and

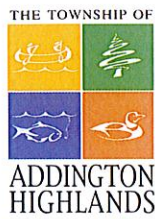
Whereas this service is provided by the Kenora District Services Board in lieu of calling in additional ambulance staff;

Therefore Be It Resolved that the City of Kenora respectfully requests that Dr. Eric Hoskins, Minister of Health and Long Term Care, provide financial support to the City of Kenora to offset the operating costs for responding to medical calls; and further

That a copy of this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario, Bob Nault, MP Kenora, Sarah Campbell, MPP and Northwestern Ontario Municipal Association.

Briefing By: Todd Skene, Manager of Fire & Emergency Services

Bylaw Required: No



Township of Addington Highlands

June 20, 2016

Ministry of Health and Long Term Care
5775 Yonge Street, 16th Floor
Toronto, ON M7A 2E5
Attn: Honourable Dr. Eric Hoskins, Minister of Health and Long Term Care

Re: Request for Support

Dear Minister,

The Township of Addington Highlands operates two fire departments and as part of their core services they provide emergency pre-hospital care responses and medical acts such as defibrillation, standard first aid and CPR.

As a result of ambulances being delayed or unavailable, the fire departments are responding to a rising number of medical calls. In 2014, 37.5% of all calls for one of the fire departments in Addington Highlands were medical calls, this number rose to 41.6% in 2015. Subsequently, this has had and will continue to have an impact on the operating costs of the fire departments.

Therefore, Council requests that the Province consider providing financial support to the Addington Highlands Fire Departments for responding to medical calls.

Please don't hesitate to contact me if you have any questions.

Henry Hogg
Reeve

cc. Premier of Ontario
The Office of the Fire Marshall
The Rural Mayor's Forum of Eastern Ontario
All Ontario Municipalities



Township of North Frontenac

6648 Road 506
P.O. Box 97, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.ca

May 27, 2016

Ministry of Health and Long-Term Care
5775 Yonge Street – 16th Floor
Toronto, Ontario
M7A 2E5

Attention: Hon. Dr. Eric Hoskins, Minister of Health and Long-Term Care

Dear Hon. Dr. Hoskins:

Re: Requesting Support With Regards to Responding to Medical Calls

North Frontenac Fire Departments are responding to increasing medical calls due to ambulances not being available or delayed. The Departments are experiencing continually rising costs of core services.

Council feels that financial support should be provided by the province to support North Frontenac Fire Department when they are responding to medical calls.

If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

Ron Higgins

Mayor, North Frontenac
Councillor, County of Frontenac
Phone (613) 884-9736
Email ron.higgins@xplornet.com

c.c. Premier of Ontario, the Office of the Fire Marshall, the Rural Mayors Forum of Eastern Ontario; and All Municipalities.



June 22, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title: 2016 Screened Winter Sand Tender

Background Information:

The City of Kenora tenders annually for the supply, delivery and stockpiling of screened winter sand. The 2016 tender closed on Thursday, June 16th, 2016 with the following tender received:

Joe Neniska & Sons Ltd. CA

\$18.00 per tonne, HST extra

Last year's tender received three submissions and was awarded to Joe Neniska & Sons Ltd., at a price of \$15.75 per tonne, HST extra. The City will supply approximately 500 tonnes of salt to be blended by the Contractor at a ratio of 1 part salt to 25 parts sand. Prior to mixing, the sand will be given a sieve analysis test to ensure that it meets the tender specifications. Once mixed, the sand will be stockpiled inside the Winter Sand Storage Building at the Operations Centre.

Resolution for Council:

That the tender from Joe Neniska & Sons for the supply, delivery and stockpile of approximately 9,200 tonnes of screened winter sand be received; and further

That the tender received from Joe Neniska & Sons in the amount of \$18.00 per tonne, HST extra, be hereby accepted.

Budget: 2016 Operating Budget

Communication Plan/Notice By-law Requirements:

Resolution required. Distribution: R. Perchuk, J. Hawley, M. Vogrig, K. Koralalage

Strategic Plan or Other Guiding Document:

2-1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems

Briefing By: Marco Vogrig

Bylaw Required: No